

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 6/16/2015	(3) CONTACT/PHONE John McKenzie, Senior Planner/(805)781-5452	
(4) SUBJECT Submittal of Contract Amendments (Clerk's File) to extend the expiration date of the primary contracts for the County's Environmental Studies Standby Roster for the Preparation of Environmental Impact Reports and other environmental documents. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and sign the Contract Amendments (Clerk's File) to the Primary Contracts for the Environmental Studies Standby Roster including: 1) Aspen Environmental 2) Douglas Wood & Associates, Inc. 3) MRS [Marine Research Specialists] 4) Rincon Consultants, Inc. 5) SWCA, Inc.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>June 22, 2010</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa Howe			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / John McKenzie, Senior Planner

VIA: Ellen Carroll, Planning Manager/Environmental Coordinator

DATE: 6/16/2015

SUBJECT: Submittal of Contract Amendments (Clerk's File) to extend the expiration date of the primary contracts for the County's Environmental Studies Standby Roster for the Preparation of Environmental Impact Reports and other environmental documents. All Districts.

## **RECOMMENDATION**

It is recommended that the Board approve and sign the Contract Amendments (Clerk's File) to the Primary Contracts for the Environmental Studies Standby Roster including:

- 1) Aspen Environmental
- 2) Douglas Wood & Associates, Inc.
- 3) MRS [Marine Research Specialists]
- 4) Rincon Consultants, Inc.
- 5) SWCA, Inc.

## **DISCUSSION**

### **Summary**

The County of San Luis Obispo contracts with qualified consulting firms to prepare environmental documents, such as Environmental Impact Reports, Expanded Initial Studies, and other documents required under California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). The term limits for these Primary Contracts are set to expire on June 30, 2015. Several consulting firms are currently providing services under Primary Contracts that are set to expire. These contract amendments extend the term of contracts to the completion and final billing of all documents/services currently under preparation for each individual Primary Contract.

These Contract amendments will allow consultants to complete environmental documents within the schedules and budgets contained in the Primary Contracts.

By maintaining these Primary Contracts for environmental services, the County has streamlined the process of hiring consultants and shortened the timeframes associated with the overall processing of environmental documents while ensuring cost competitiveness.

These contract amendments are in compliance with the County Contracting rules and procedures.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel reviewed and signed the contracts as to form and legal effect.

## **FINANCIAL CONSIDERATIONS**

Existing, open and active projects under the individual Primary Contracts have already been fully funded by project applicants. No funding changes are being proposed

## **RESULTS**

Execution of the contract amendments by the Chair will retain existing, environmental consultants on our standby roster, and previously contracted for environmental documents will be completed. This is in keeping with the County's Communitywide Results to provide a well-governed and livable community.

## **ATTACHMENTS**

1. Attachment 1 – Amendment to the Primary Contract for Special Services with Aspen Environmental (Clerk's File)
2. Attachment 2 – Amendment to the Primary Contract for Special Services with Douglas Wood & Associates (Clerk's File)
3. Attachment 3 – Amendment to the Primary Contract for Special Services with Marine Research Specialists (Clerk's File)
4. Attachment 4 – Amendment to the Primary Contract for Special Services with Rincon Consultants, Inc. (Clerk's File)
5. Attachment 5 – Amendment to the Primary Contract for Special Services with SWCA, Inc. (Clerk's File)